



**ASHOK LEYLAND**

ASHOK LEYLAND LIMITED

Registered Office: No.1, Sardar Patel Road, Guindy, Chennai - 600 032  
 CIN: L34101TN1948PLC000105 Tel: + 91 44 2220 6000 F: + 91 44 2220 6001  
 Website: www.ashokleyland.com | E-mail : secretarial@ashokleyland.com

**NOTICE**

Members are hereby informed that pursuant to Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, the Company has on Friday, February 22, 2019 completed the despatch of the Postal Ballot Notice, along with the Explanatory Statement and the Postal Ballot Form : (a) through electronic mail to the Members whose email IDs are registered in the records of depository participants/the Company as on Thursday, February 14, 2019; and (b) in physical mode through Courier, along with a self-addressed business reply inland letter card to the Members whose email IDs are not registered for seeking approval of the Members of the Company by Postal Ballot, including voting by electronic means, by way of special resolution to consider and approve remuneration to Mr. Vinod K. Dasari, Chief Executive Officer and Managing Director for the period from April 1, 2018 to March 31, 2019.

The Company has engaged the services of National Securities Depository Limited (NSDL) for the purpose of providing e-voting facility to all the Members. The Board of Directors of the Company has appointed B Chandra & Associates, Practising Company Secretaries (Firm Reg. No.:P2017TN065700) as scrutinizer, for conducting the said Postal Ballot and E-voting process in a fair and transparent manner.

The Members of the Company are also hereby informed and requested to note that:

- Members whose names are recorded in the Register of Members/Beneficial owners as on the cutoff date i.e., Thursday, February 14, 2019 will be entitled to cast their votes by Postal Ballot/e-voting. A person who is not a member as on the cut-off date should treat this Notice for information purposes only.
- Members can opt for any one mode of voting. In case, member(s) cast vote by sending Postal Ballot Form as well as vote through e-voting, then voting done through e-voting shall prevail and voting done by Postal Ballot shall be treated as invalid.
- The Postal Ballot Voting (including e-voting) shall commence from **Saturday, February 23, 2019 at 9.00 a.m.(IST)** and shall end on **Sunday, March 24, 2019 at 5.00 p.m. (IST)**. Any Postal Ballot Form received from the member beyond the said date will not be valid and voting whether by post or electronic means shall not be allowed beyond the said date.
- The duly completed Postal Ballot Form should reach the Scrutinizer not later than 5.00 p.m. (IST) on March 24, 2019.
- Members can also download the Postal Ballot Notice and Form from the website of the Company [www.ashokleyland.com](http://www.ashokleyland.com) or seek duplicate Postal Ballot Form from the Company or the Company's Registrar and Share Transfer Agent, Integrated Registry Management Services Private Limited (RTA), 2<sup>nd</sup> Floor, Kences Towers, 1, Ramakrishna Street, North Usman Road, T Nagar, Chennai - 600 017.
- The result of the Postal Ballot would be announced on Tuesday, March 26, 2019. The result would also be displayed at the Notice Board of the Registered Office of the Company, intimated to the Stock Exchanges where the Company's shares are listed and displayed along with the Scrutinizer's report on the Company's website [www.ashokleyland.com](http://www.ashokleyland.com) and the website of NSDL.

For any queries/grievances relating to voting by postal ballot or by electronic means, Members are requested to contact the RTA at [csdstd@integratedindia.in](mailto:csdstd@integratedindia.in) or NSDL at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). Members may also write to the Company Secretary at the Registered Office of the Company or can also send e-mail at [secretarial@ashokleyland.com](mailto:secretarial@ashokleyland.com).

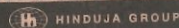
In case of any queries, you may refer the Help/Frequently Asked Questions (FAQs) section and e-voting user manual for members available at the downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no. 1800-222-990.

For Ashok Leyland Limited  
Sd/-

Chennai  
February 25, 2019

**N Ramanathan**  
Company Secretary

Visit us at : [www.ashokleyland.com](http://www.ashokleyland.com)



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Address :  
Phone No: 94

PLACE : Chennai,

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**SWELECT ENERGY SYSTEMS LIMITED**  
 CIN: L93090TN1994PLC028578  
 Registered Office: 'SWELECT HOUSE', No.5, Sir P.S. Sivasamy Salai, Mylapore, Chennai - 600 004.