

Unit: Ashok Leyland Limited
 2nd Floor, Kences Towers, No. 1 Ramakrishna Street,
 North Usman Road, T Nagar, Chennai – 600 017.

PAN AND BANK MANDATE UPDATION FORM

<i>SHARE HOLDER (S) NAME</i>					<i>PAN</i>															
1																				
2																				
3																				
Address :																				
PARTICULARS OF BANK ACCOUNT OF FIRST / SOLE SHAREHOLDER																				
Bank Name																				
Branch																				
MICR Code (9-Digit Code Number of the Bank and Branch appearing on the MICR cheque issued by the Bank)																				
IFSC of Bank Branch																				
Account Number																				
Mobile No. of First / Sole holder (Phone / Mobile No.)																				
Email ID of First / Sole holder for serving all future communications including Annual Report, AGM Notice etc.																				

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible.

Signature of Shareholder(First / Sole)	Signature of Joint Holder 1 (if any)	Signature of Joint Holder 2 (if any)

Place:

Date:

Encl:

- (1) Self attested copy of PAN card of all shareholders including joint holders. In case of residence of Sikkim, the requirement of PAN Card be substituted with a valid Identity proof issued by Government.
- (2) Original Cancelled Cheque Leaf bearing the name of sole / first named shareholder (or) attested copy of Bank passbook*
- (3) Shareholders are requested to get the specimen signature attested by their bank manager, in case of any change in their signature.
- (4) In case of Change of address, a separate letter duly signed by the sole / first name shareholder has to be enclosed, by quoting both old and new address, along with proof of residence for new address.

*In case, the shareholder is not in a position to submit "cancelled cheque leaf", this form has to be certified by concerned Bank Manager as under, by enclosing copy of Bank pass book (1st page and transaction page) bearing the name of account holder which should also be certified by the concerned Bank Manager

Certificate of the Shareholder's Bank

Certified that the particulars furnished above are correct, as per our records.

Date:

Signature of the Authorized Official of the Bank

(Please affix Bank Seal with Identity Number of Bank Official)